

MEMORANDUM FOR RECORD

SUBJECT: Joint Service Sensitive Equipment Decontamination (JSSED), Block I, Pre-Solicitation Conference on 12 October 2000.

1. Attendees: Enclosure 1, click here: <http://www.sbccom.apgea.army.mil/RDA/pmsmk/pdfs/jssed-encl1.pdf>

2. Summary:

a. The meeting began with Mr. Thomas Dickson, Contract Specialist for the JSSED, who provided administrative remarks including a notice relating to information presented at the conference in support of the draft Request for Proposal (RFP). He also briefly went over the agenda, other administrative data, and the purpose of the Pre-Solicitation Conference. Enclosure 2, Slides 1-6, click here:

<http://www.sbccom.apgea.army.mil/RDA/pmsmk/ppt/jssed.ppt>

b. LTC Billy Welch, Product Manager for Obscuration and Decontamination Systems, welcomed the attendees and encouraged the participants to evaluate and challenge all elements of the requirement.

c. Dr. John Weimaster, Decontamination Business Area Manager, made some opening remarks and provided the attendees with background information on the status of the overall JSSED program, which included Blocks II and III. He also provided a brief overview of how the JSSED program is leveraging current and future technologies from other decontamination programs, such as the Joint Service Fixed Site Decontamination Program (JSFXD) and the Restoration Operations Advanced Concept Technology Demonstration (RESTOPS ACTD).

d. Mr. Tom Witkowski, Project Officer for the JSSED team, provided a program overview and technical requirements summary. Mr. Witkowski's presentation included a brief description of the projected timelines for the JSSED Block I program, as well as Blocks II and III. Mr. Witkowski also provided the attendees with a general description of the requirements (Statement of Work) which will be set forth in a draft RFP. (Enclosure 2, Slides 7-12), click here: <http://www.sbccom.apgea.army.mil/RDA/pmsmk/ppt/jssed.ppt>

e. Mr. Brian MacIver, of the Edgewood Chemical and Biological Center, provided a technology assessment of the draft performance specification and highlighted some of the challenges, which must be met in order to successfully complete the proposed contract. Mr. MacIver's presentation included a discussion of both threshold and objective requirements, which are contained in the current draft version of the performance specification. Mr. MacIver also stated that the government anticipates releasing the government's review of existing technology for application to the JSSED, Block 1 program, on the World Wide Web. Enclosure 2, Slides 13-21, click here: <http://www.sbccom.apgea.army.mil/RDA/pmsmk/ppt/jssed.ppt>

f. Mr. Dickson provided an overview of certain sections of the draft RFP, including contract types for the basic contract and the three options, as well as the criteria for evaluating proposals. Mr. Dickson also advised the attendees when the remaining sections of the draft RFP would be released. Enclosure 2, Slides 22-24, click here: <http://www.sbccom.apgea.army.mil/RDA/pmsmk/ppt/jssed.ppt>

g. Mr. Witkowski provided answers to five questions that were received prior to the pre-solicitation conference. This concluded the government's presentation. The attendees were then given the opportunity to ask additional questions. Answers to those questions were provided at the conference; however, some answers required additional clarification by the government, and it was noted that those clarifications would be posted to the web site in the near future. Enclosure 3, click here: <http://www.sbccom.apgea.army.mil/RDA/pmsmk/pdfs/jssed-encl3.pdf>

3. At the conclusion of the conference, Mr. Dickson thanked all attendees for their participation. He also advised the attendees that an additional Commerce Business Daily announcement would be published prior to issuing the final RFP, and that the final RFP would be the controlling document for submission of proposals.

/s/ Diane Street  
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